

Agenda
Turtle Creek Watershed District
Tuesday, March 17th, 2009
7:00 PM
Hollandale Government Center

- I. Call to Order
- II. Secretary's Report
 - a. Minutes
 - b. Correspondence
- III. Treasure's Report
 - a. Financial Report for Month
- IV. Action Items/Discussion items
 - a. JD 30 – Public Input
 - b. Web Materials – New material for web site
 - c. Rotary Club Presentation – Pete Van Erkel
- V. Attorney Report—Kurt Deter
- VI. Administrative Report—Justin Hanson
 - a. Performance Review Assessment Program (PRAP)
 - b. Contractors Meeting
- VII. Watershed Engineer Report—Steve Penkava
- VIII DNR Report—Jeanine
- IX. Manager Reports
 - a. President Report
 - b. Other Reports
- X. Pubic Input
- XI Permit Applications
- XII Claims



Minutes of the Meeting of the Managers
Turtle Creek Watershed District
February 17th, 2009

The Turtle Creek Watershed Board of Managers met at the Government Center in Hollandale Minnesota at 0700 PM. Present were Tom Butler, Michelle Miller, Peter VanErkel, Arlen Schamber, Gerald Edwards and Atty Kurt Deter.

Also attending the meeting were Steve Penkava, Bev Nordby, Justin Hanson, Don Flatness, Tom Wenzel, Chris Hughes, and Steve Ladlie.

The minutes from the January meeting were approved with a motion from Arlen seconded by Gerald and carried.

The Treasures report showed \$54251.54 in checking and \$ 22032.35 in savings. Arlen made a motion to accept this report subject to audit seconded by Gerald and carried. Arlen distributed the January 31st, 2009 bank reconciliation as well as the January 2009 financial report.

Tom Wenzel, BWSR passed out the project status report on Riceland Wetland Restoration and copies of the maps and explained their process for Phase 1 and Phase 2 of the project construction plan including the cost estimates. After discussion and questions ceased Tom proceeded to discuss the Arlo Scheevel CREP-Flood Retention site which also included maps, drainage area acres, Peak runoff rate for the 100 year event, cubic feet per second, retained flood volume, acre feet and floodwater depth in pool, feet.

Steve Penkava made a presentation for Geneva Lake Temporary flood control project, explained some statistics and possible solutions including the cost benefit and the time and energy it is worth. The Board emphasized that this is only for discussion and the Geneva Lake landowners would be invited to give their input on further discussions before any project was considered.

Att'y Deter reported on Water Management drainage and drainage work group he is working with.

Bev reports the Interstate 90 Bridge work over Turtle Creek by the 7 Springs area is slated to be replaced. There is a good chance that it will be funded by the stimulus package from the federal government. Department of Transportation will be submitting a permit to replace the bridge this Spring.

Steve and Bev reported they feel a separate meeting is necessary for ditch 30. Att'y Deter will draft a letter and forward to Bev to send out to the involved parties with a meeting date.

Att'y Deter reminded the Managers of the 2009 MAWD Legislative breakfast and day at the Capital March 18-19, 2009 Kelly Inn, St. Paul. Registration for the breakfast is due March 13th, 2009, hotel reservations are due Feb. 25th, 2009.

The following bills were submitted for approval to be forwarded to Dennis Distad, Freeborn County Auditor-Treasure:

Jones, Haugh, Smith, Inc.	\$ 10,136.90
Jones, Haugh, Smith, Inc.	\$ 1,842.00

Gerald made a motion to approve and forward the bills, seconded by Pete and carried.

The following bills were submitted for payment by the TCWD Board:

Hill, Larson, Walth & Benda, PA	\$ 226.00
City of Hollandale	\$ 600.00
Studio Ten Design,web sites	\$ 30.00
Mn Viewers assoc	\$ 125.00
Rinke Noonan	\$ 950.00
Rinke Noonan	\$ 630.00

Gerald made a motion to pay the bills, seconded by Pete and carried.

Gerald notified the Managers effective immediately any additional meeting held at the Government would be charged for building rental due payable at the end of each year.

Nancy passed out the preliminary 2008 Annual Report for the Managers to review before the March meeting for approval to be send out.

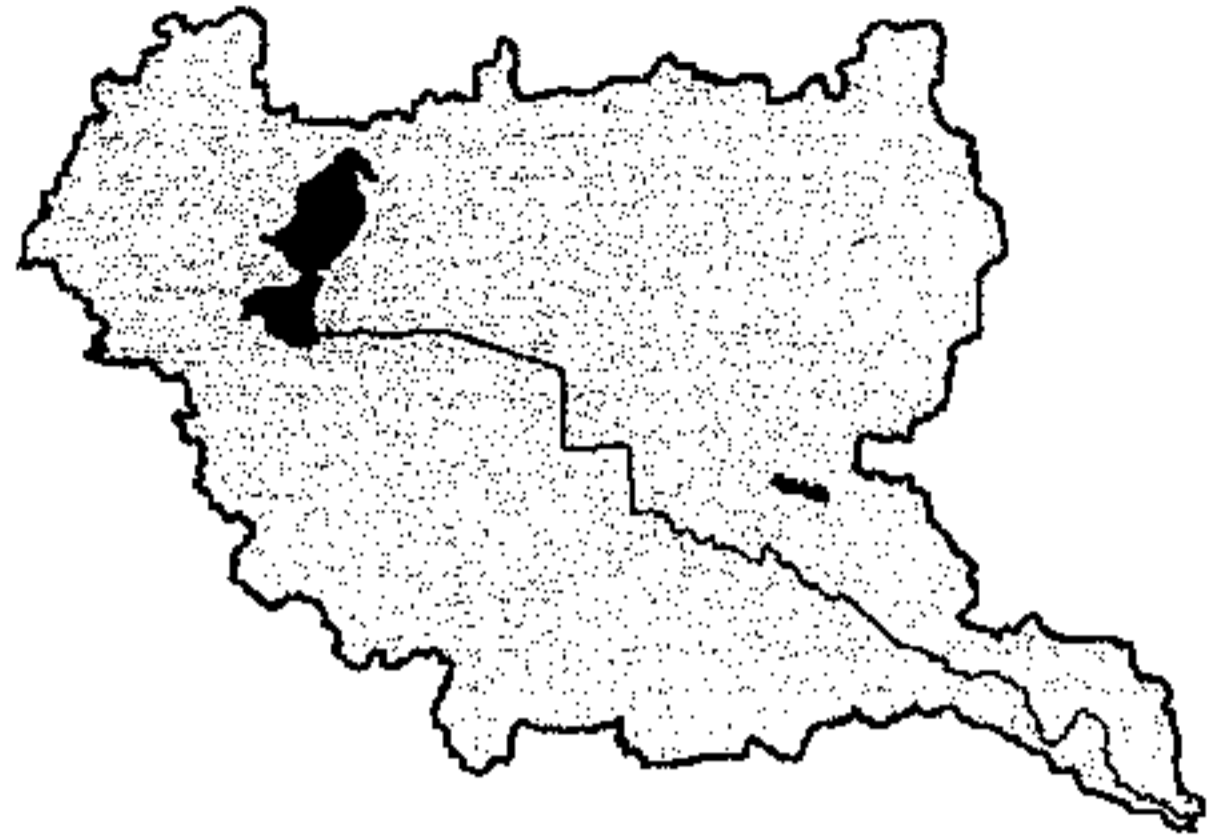
Bev notified the Board that Justin Hanson from the Mower SWCD will be working with Turtle Creek Watershed District providing administrative services that she has done for the last 6 years. Justin will provide excellent work for the Watershed District and will bring to the table his technical expertise also. Justin's contact information is: phone 507-434-2603, Fax 507-434-2680, Justin.hanson@mn.nacdnet.net

Gerald made a motion to adjourn the meeting seconded by Pete and carried.

Respectfully submitted,
Gerald Edwards, /nkf

Gerald Edwards, Secretary
GE/nkf

Turtle Creek Watershed District



PO Box 45
Hollandale, MN 56045

Board of Managers

Michelle Miller
President

Peter VanErkel
Vice President

Gerald Edwards
Secretary

Arlen Schamber
Treasurer

Tom Butler
Manager

Recording Secretary

Nancy Finley

Administrative Services

Justin Hanson
Mower SWCD
507-434-2603

Administrative Services Report March 2009

Performance Review Assessment Program "PRAP"

In 2008, the Legislature directed the BWSR to develop an assessment and review of the local government systems. BWSR was directed to work with SWCD's and WD's to determine whether they were operating in accordance with their plans and goals. They also wanted to take a look at how the state programs were being delivered by these organizations. Transparency has become a very trendy word over the past year. As law makers work towards a higher level of accountability, they are passing this initiative onto the State and Local governments, who administer and deliver conservation programs. "PRAP" is the acronym given for this performance review system. The state started last year with a number of Pilot projects. Bev was contacted this week about whether Turtle Creek would be interested in participating in the assessment. We will discuss the pro's and con's at the meeting.

The performance standards for Watershed Districts have been included in your packet. The standards on this list would be the items they reviewed during the assessment.

Contractors Meeting

Mower and Freeborn County SWCD and NRCS hosted a contractors meeting to discuss topical information for the independent BMP contractors who work in the two counties. I gave an update presentation on Turtle Creek and talked about projects that are going on and the upcoming wetland restoration projects. I also updated the contractors on the TCWD rules and permit procedures. The meeting was well attended. Freeborn SWCD, NRCS, Shell Rock Watershed and Ducks Unlimited staff also in attended and provided input and presentations.

Web Site

Jeanne added the Turtle Creek hydrograph link for the National Weather Service. The link takes you right to the Staging page for the site located a mile northwest of Austin. The data is up-to-date and should be good information for the public. We also added a link to the "Hollandale the Wonderland." Pete made a presentation to the Rotary group, using slides from this historic book. The presentation was a hit and the slides sparked some interesting conversation. I thought it would provide some good information to the Turtle Creek history. It's a big document and takes a little while to load. But it turned out nice.

The web page could use a little sprucing up. Put your thinking caps on and give some consideration to what additional information you may want to put on the web site. I'll bring some ideas and we'll discuss it at the meeting on Tuesday.

See you on the 17th!
Justin

GREATER MN WATERSHED DISTRICT PERFORMANCE STANDARDS

LGU Name: _____

Performance Area	Performance Standard	Level of Review	Rating	
			Yes, No, or Value	
	★ Target (high performance) standard ■ Basic practice or Statutory requirement ◇ Quantitative standard	I Annual Compliance II BWSR Staff Review & Assessment (1/5 yrs)	YES	NO
Administration	■ Annual report: submitted by deadline	I		
	■ Annual report: contains progress report	I		
	■ Financial audit: completed within last 12 months	I		
	■ Rules: current and reviewed by BWSR	II		
	■ Personnel policies: written and reviewed/updated within last 5 yrs	II		
	■ Data practices policy: exists and reviewed/updated within last 5 yrs	II		
	■ Manager appointments are current and reported	II		
	★ Have in-house staff	II		
	★ Board training: ed and certifications, orientation plan and record for each board member	II		
	★ Staff training: ed and orientation plan and record for each staff member	II		
	★ By-laws, operational guidelines exist and current	II		
	★ Public ditch records: modernized, usable, indexed (where applicable)	II		
	Planning	■ Watershed management plan: up-to-date	I	
■ Engineer Reports: submitted for DNR / BWSR review		I		
★ Implementation and/or CIP review every 2-3 yrs		II		
◇ Number of local water plans reviewed and/or approved		II		number
Execution	◇ Expenditure trend: net change past 5 yrs	II		%/ \$ amt
	◇ Project-program expense \$/total budget \$ (past 5 yrs)	II		%
	★ Water quality trend completed for key water bodies	II		
	★ Watershed yield trends monitored / reported	II		
Communication & Coordination	■ Functioning advisory committee: recommendations on projects, reports, attendance at Board mtgs	II		
	■ Stakeholder survey: within last 5 yrs	II		
	■ Coordination of Watershed Mgmt Plan with local water plans	II		
	■ Communication piece: sent within last 12 months	I		
	■ Website: annual report, annual budget, mtg minutes	I		
	★ Website: contains contact information for current mgrs and staff, mtg agendas, minutes, updated after each board mtg	I		
	★ Public education program: seminars, tours	II		
	★ Coordination with County Bd by Managers or staff	II		
	★ Partnerships: cooperative projects/tasks done with other LGUs, state, fed agencies	II		